MONTGOMERY COUNTY ESD 1 MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on October 18, 2023, with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President

Chuck Frank, Vice President Sharene Carr, Treasurer Tom Rozier, Secretary

David Cooper, Assistant Treasurer

Members Absent: N/A

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on October 18, 2023 at 6:00PM by President J. Steven Weisinger. All Board members were present at the meeting location, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistants Andrea Meek and Staci Pennington, Deputy Chief Michael Olson and Battalion Chiefs Andrew Evans and Scott Traylor.

Addressing item 2 of the agenda, no public comments were made.

Addressing item 3 of the agenda, Chief Oliphant recognized the following promotions and department changes:

Kirk Bailey – Assistant Fire Chief

Eric Rodriguez – Deputy Chief of Training

Michael Olson – Deputy Chief of Logistics

Shane Houser – Battalion Chief

Andrew Evans – Battalion Chief of Special Operations

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner David Cooper, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on September 20, 2023.

Addressing item 5 of the agenda,

Office Administrator, Crystal LaCaze presented the Board with the District monthly financial report. Upon a motion made by Commissioner Sharene Carr and seconded by Commissioner Tom Rozier, the Board voted unanimously to accept the financial report as presented and approve payment of the District's monthly bills.

Addressing item 6a of the agenda,

Office Administrator Crystal LaCaze presented the Board with an invoice from Mustang CAT Rental Equipment for an Electric Scissor Lift to be paid for out of the Logistics Facility loan. This lift will be for Logistics and will be used for station repairs and maintenance.

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier, the Board voted unanimously to approve the wire request for the electric scissor lift.

Chief Oliphant informed the board that the generator for Logistics has been delivered and we are waiting for it to be hooked up.

Chief Oliphant also informed the board that meetings with BRW have taken place regarding the Training Facility/Station 96. We are expected to begin going out for Bids in November 2023.

Addressing item 6b of the agenda, Commission Weisinger informed the board that the closing on the alleyways and streets for the 3.8 acre track has been completed. The next step will be to have the property re-platted.

Upon a motion made by Commissioner Sharene Carr and seconded by Commissioner David Cooper, the Board voted unanimously to move forward with the re-platting process through Jeffery Moon and Associates.

Addressing item 6c - 6e of the agenda, no action was taken.

Addressing item 6f of the agenda, Chief Oliphant requested approval from the board to purchase a staff vehicle out of future service funds through H-GAC Cooperative Purchasing program in the amount of \$70,319.50.

Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier, the Board voted unanimously to approve the purchase of the new staff vehicle.

Addressing item 6g - 6i of the agenda, no action was taken.

Addressing item 7a of the agenda, Commissioner Weisinger, Commissioner Carr and Commissioner Cooper's reappointment is up for renewal in January 2023. All 3 commissioners would like to remain on the board if the County Commissioners will allow. Upon a motion made by Commissioner Chuck Frank and seconded by Commissioner Tom Rozier it was recommended that Commissioner Weisinger, Commissioner Carr and Commissioner Cooper be reappointed for another 2 year term beginning in January 2024.

Addressing items 8-11 of the agenda, no action was taken.

Addressing item 12 of the agenda, Chief Oliphant informed the board that he made 15 conditional job offers to Fire Academy Class 002 Future Cadets.

Addressing items 13 of the agenda, Chief Oliphant presented the call volume report to the Board.

Addressing items 14 of the agenda, no action was taken.

Addressing item 15 of the agenda,

There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 6:48PM.

Crystal LaCaze

District Office Manager and Administrative Secretary Montgomery County ESD 1